



CENTRAL HIGHLANDS DIABETES STEERING GROUP

TERMS OF REFERENCE

PURPOSE

The Central Highlands Diabetes Steering Group will lead and support key stakeholders to seek opportunities to collaborate and cooperate for integrated diabetes services provision and enhance consumer satisfaction and optimise health outcomes.

GOALS

1. To collaborate with key stakeholders across a range of sectors in the Central Highlands catchment.
2. To improve equity and access to diabetes services.
3. To reduce the incidence of diabetes in the Central Highland's catchment population through health promotion, primary prevention, and early intervention.
4. To promote current best practice standards and guidelines in education and clinical care.
5. Reduce duplication of effort, and develop effective planning processes within the Central Highlands.
6. Develop improved processes, systems and infrastructure for information provision, management, data collection, assessment, referral, monitoring and evaluation.
7. To provide a forum for discussion and resolution of practice issues and service gaps.
8. To provide a forum for the development and support of new initiatives, projects and programs.
9. To pursue funding opportunities to support the goals of the steering group.

10. To act as a conduit between key stakeholders and relevant government departments.

MEMBERSHIP

The Central Highlands Diabetes Steering Group (CHDSG) is a sub-group of the CHPCP Service Coordination Sub Committee and is comprised of key stakeholders in the diabetes service provision and health promotion.

Membership includes:

- o Central Highlands Primary Care Partnership
- o Ballarat Health Services
 - o Allied Health
- o Hepburn Health Services
 - o Diabetes Educator
- o Ballarat District Nursing & Health Care
 - o Diabetes Educator
 - o Nursing Services Manager
- o St John of God Hospital
 - o Diabetes Educators
- o Ballarat Community Health
 - o Diabetes Educator
 - o Podiatrist
- o Hesse Rural Health
 - o Diabetes Educator
- o Djerriwarrh Health Service
 - o Diabetes Educator
 - o Manager Community Health
- o Ballan District Health & Care
 - o Community Health Nurse
- o Ballarat & District Division of General Practice
 - o Senior Coordinator GP & Practice Programs
- o Department of Human Services
 - o Grampians Regional Representative
- o Consumer Representative
- o GP Representative
- o Ballarat & District Aboriginal Cooperatives
 - o Health Unit Manager

Other key stakeholders will be engaged as appropriate and include:

- o Universities
- o Pharmacy Representative
- o Optometrists/Ophthalmologists
- o Vision Australia
- o Diabetes Specialists
- o Consumer
- o Peak Agencies
- o Drug Companies
- o Other Government Departments
- o Other Allied Health Professionals
- o Private Service Providers
- o Media

- o Funding Bodies
- o School Communities
- o Local Government

STRUCTURE

A Chairperson and Vice Chairperson will be elected from among the Steering Group members for a term of twelve months. CHPCP staff will provide secretariat support to the Steering Group, ensuring that all key stakeholders are included in discussions and decisions made by the Steering Group. Agendas and minutes will be circulated in advance of scheduled meetings.

2007/8 Chairperson: Kerry Walsh, Ballarat Health Services

2007/8 Vice Chairperson : Marg Neale, Ballarat Community Health Centre

As elected at meeting 23rd July 2007.

MEETING SCHEDULE

Meetings will be held as determined by the Steering Group members.